

# GRANADA SANITARY DISTRICT

OF SAN MATEO COUNTY

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## MINUTES BOARD OF DIRECTORS SPECIAL MEETING March 16, 2006

**CALL MEETING TO ORDER** The Special Meeting of the Board of Directors of the Granada Sanitary District was called to order by President Clark at 6:44 p.m.

**ROLL CALL:** Attending Directors: President Matthew Clark, Vice President Leonard Woren, Secretary Fran Pollard, and Treasurer Ric Lohman. Board Member Gael Erickson was absent.

Attending Staff: General Manager Chuck Duffy, Legal Counsel Jonathan Wittwer.

### **GENERAL PUBLIC PARTICIPATION**

None.

### **ACTION AGENDA**

1. **Consideration of Appointment of General Manager Chuck Duffy as Labor Negotiator for the Granada Sanitary District for All Employment Positions.**  
**ACTION:** Director Woren moved to appoint District General Manager Chuck Duffy as Labor Negotiator until rescinded by the Board. (Woren/Pollard).  
Approved 4-0.

### **ADJOURN TO CLOSED SESSION**

2. **Conference with Labor Negotiator Chuck Duffy and Board of Directors:**  
**Unrepresented employee: District Administrator.**
3. **Public Employee Performance Evaluation: District Administrator.**
4. **Conference with Labor Negotiator Chuck Duffy and Board of Directors:**  
**Unrepresented employee: Administrative Assistant/Clerk.**
5. **Public Employee Performance Evaluation: Administrative Assistant/Clerk.**
6. **Conference with Legal Counsel: Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9 of the Government Code: (2 potential cases).**

**RECONVENE TO OPEN SESSION**

There was no reportable action from Closed Session.

**ACTION AGENDA**

**7. Consideration of Employee Contract with Delia Comito for District Administrator.**

**ACTION:** Director Pollard moved to approve the Employee Contract with Delia Comito for District Administrator, with the following language added to the agreement: 1) mileage shall be paid at the current IRS rate. (Pollard/Woren). Approved 4-0.

**8. Consideration of Employee Contract with Erin Brazil for Administrative Assistant/Clerk.**

**ACTION:** Director Pollard moved to approve the Employee Contract with Erin Brazil for Administrative Assistant/Clerk, with the following language added to the agreement: 1) mileage shall be paid at the current IRS rate. (Pollard/Woren). Approved 4-0.

**ADJOURN SPECIAL MEETING**

The Special Meeting was adjourned at 7:28 p.m.

SUBMITTED BY:

APPROVED BY:

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Chuck Duffy, General Manager

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Fran Pollard, Secretary

Date Approved: April 20, 2006